

ADAM SHAUGHNESSY

GRANT SPECIALIST



Readiness Assessment



Grant Writing



Grant Management

PROFILE

Grant specialist with twelve years of experience providing grant-related services to nonprofits. Outstanding record of success winning awards—including multimillion-dollar awards—from federal, state, local, and private funding sources.

EXPERIENCE

Grant Specialist | 2010- Present

Support nonprofit organizations with grant-seeking efforts. Assess readiness, write grants, and manage calendar of grant deadlines and reports.

- ✓ Maintain knowledge of clients' mission, values, vision, goals, and programs.
- ✓ Identify areas of strength and weakness in clients' grant-seeking profiles.
- ✓ Gather complex information from programs and synthesize into compelling content.
- ✓ Write, edit, and format proposals, reports, letters of inquiry, and related materials.
- ✓ Ensure materials adhere to clients' brand and proposal requirements.
- ✓ Develop budgets that reflect clients' capacity and adhere to funder requirements.
- ✓ Research and maintain database of viable funding opportunities.



CONTACT



(860) 884-1700



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13 8th Avenue Waterford, CT 06385

CURRENT CLIENTS

»» Capitol Region Education Council (CREC) | Since 2013

CREC is the Regional Educational Service Center (RESC) for the Greater Hartford area in Connecticut. The state's largest RESC, CREC serves thirty-five member districts in the region, which include over 300 public schools.

»» Connecticut Historical Society (CHS) | Since 2014

Founded in 1825, the CHS plays a crucial role in chronicling and sharing the history and culture of the state. It is the state's official historical society, and it houses the state's official folk and traditional arts initiative.

»» Lyman Allyn Art Museum | Since 2015

The Lyman Allyn is one of the largest private art museums along the coast between New York and Boston. Founded in 1926, the museum's permanent collection includes over 18,000 objects and spans a 2600-year period.

»» Child and Family Agency of Southeastern Connecticut (CFA) | Since 2018

With a heritage that dates from 1809, CFA is the largest non-profit children's social service provider in southeastern Connecticut and serves over 10,000 children and families annually.

SKILLS

- ✓ Writing, Revision & Proofreading
- ✓ Research
- ✓ Budget Creation
- ✓ Program Development
- ✓ SMART Goal Development
- ✓ Logic Model Generation
- ✓ Information Gathering & Synthesis
- ✓ Meeting Facilitation
- ✓ Public Speaking
- ✓ Microsoft Office
- ✓ Google Suite
- ✓ Adobe Creative Suite
- ✓ Graphic Design
- ✓ Creative Writing

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SUCCESS STORIES

Over the past twelve years I have written hundreds of successful grants and won tens of millions of dollars for clients. The list below includes examples of awarded grants, selected to showcase a range of industries, funding sources, and award amounts.

- ✔ **United States Department of Education (Federal) | \$3,900,000**
Project Prevent
Project Prevent provides grants to local educational agencies LEAs to increase their capacity to help schools in communities with pervasive violence to better address the needs of affected students and break the cycle of violence.
- ✔ **Institute of Museum and Library Services (Federal) | \$248,000**
Museums for America
The Museums for America program supports museums of all sizes and disciplines to undertake projects, ranging from exhibitions to conservation, that strengthen their ability to serve their public.
- ✔ **Connecticut Department of Education (State) | \$1,400,000**
21st Century Community Learning Centers (21st CCLC)
The 21st CCLC program supports the creation of learning centers that provide academic enrichment opportunities during non-school hours for children, particularly students who attend high-poverty and low-performing schools.
- ✔ **Connecticut Office of Early Childhood (State) | \$9,000,000 (Partial Award)**
Home Visiting Programs
This program implemented a home visiting system designed to promote healthy births, enhance child development and positive parenting practices, and prevent child maltreatment.
- ✔ **Community Foundation of Southeastern CT (Community Foundation) | \$30,000**
Environmental Grant
CFECT Environmental Grants benefit the health of the natural world and the well-being of the residents of any of the 42 towns served by the foundation.
- ✔ **Peter and Carmen Lucia Buck Foundation (Family Foundation) | \$250,000**
Foundation Grant
PCLB looks to support the highest-quality organizations that show initiative, leadership, and innovation in solving issues that are meaningful to the family and the communities where family members live.
- ✔ **United Illuminated Holdings Incorporation (Corporate Foundation) | \$920,000**
Energize Connecticut Center Staffing
This project involved the staffing and operation of the Energize Connecticut Center, designed to educate visitors on energy efficiency, load management, renewable energy, and distributed resources

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EDUCATION

Hollins University
2008-2010
Master of Arts in Children's Literature

Connecticut College
1992-1996
Bachelor of Arts in English

REFERENCES

Kathy Randall
Grant Office Manager
Capitol Region Education Council
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Richard Tuchman
Director of Development
Connecticut Historical Society
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Ellen Anderson
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Lyman Allyn Art Museum
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Lisa Otto
Chief Operating Officer
Child and Family Agency
ottol@childandfamilyagency.org